

GOVERNING BODY OF RYHILL J & I SCHOOL

FULL GOVERNING BOARD MEETING MINUTES

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| DATE: | TIME: | LOCATION: |
| Monday, 26 November 2018 | 6.30 pm | School |

PRESENT

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| Chair: | Mrs S Richards (Vice-Chair in the Chair) | |
| Headteacher: | Mrs E Jones | |
| Governors: | Mrs K Butterworth | Mr W Manifold |
| | Mr R Davidson | Miss S Rowland |
| | Mrs L Duffy | Mrs C Miller |
| In Attendance: | Mrs J Goddard | Mrs P Pollard |
| | Mrs A Kenyon | |
| | Mrs A McCabe | |
| Clerk: | Mrs E King | |
| Apologies: | Mrs A Buckler | Mrs P Tolley |
| | Mrs F Heptinstall | |

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STAFF PRESENTATION

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| 1. | <p>MASTERY MATHS</p> <p>Claire Miller had attended the meeting to present to Governors on the Mastery Maths scheme. It was noted that Mrs Kenyon and Mrs Miller were taking part in a research group led by the Maths Hub and that schools from Barnsley, Wakefield and Sheffield were all involved in this. Mrs Miller advised that the scheme focused on giving children a strong understanding of the subject so that they were then able to practise this confidently. The 'concreate, pictorial, abstract' approach was explained. Governors noted that there had been two training days so far so the approach was still very new and staff were still looking at whether this was something that could work for the school. The '5 Big Ideas' were shared which focused on different ways that children could apply skills to different contexts. Mrs Miller advised that differentiation through grouping and setting was not part of the scheme and all children completed the same learning in mixed ability lessons which helped them to build confidence. It was noted that this in particular was a very different approach for the school.</p> <p>Q: How does this sit with Ofsted? A: The Inspector advised that this scheme would need to be explained and that staff would have to demonstrate passion for teaching this. Differentiation is present but more able pupils are challenged in a different way. Q: Are all year groups working on this scheme?</p> | |
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| <p>A: Yes, we are trialling it across the whole school.</p> <p>Q: How will you ensure that higher ability children are suitably challenged? A: This is being challenged but it is understood that this is through teacher questioning. Some staff are struggling with this as it is outside of their comfort zone but we are managing this on a gradual basis until we get this right. We are still looking at different groups of children.</p> <p>Q: Have you seen this in other schools? A: Yes and it has been very successful.</p> <p>Q: How long do you think it will be until this is embedded? A: It will probably take the child's full school career as it has to be completed slowly.</p> <p>Examples of questions were discussed and the next steps highlighted.</p> <p>The Headteacher advised that it was hoped that the impact of this would be seen in assessment data as Maths results had been quite static for a while.</p> <p>Q: If this does not work, what is the next step? A: We would be open to looking at alternatives. We are constantly reviewing schemes of work but accept that this impact will be seen gradually.</p> <p>Mrs Miller was thanked for her presentation and left the meeting.</p> | |
| <u>PROCEDURAL ITEMS</u> | |
| <p>2. APOLOGIES FOR ABSENCE</p> <p>Apologies were received from Mrs A Buckler, Mrs F Heptinstall and Mrs P Tolley.</p> <p>Consent to Absences Resolved 6 <i>That consent be given to the absence of Mrs A Buckler, Mrs F Heptinstall and Mrs P Tolley.</i></p> <p>Resolved 7 <i>That Mrs S Richards Chair the meeting.</i></p> | |
| <p>3. DECLARATIONS OF INTEREST</p> <p>There were no declarations of interest.</p> | |
| <p>4. CONSTITUTION</p> <p>Appointment of Co-opted Governors Mrs P Pollard and Mrs M McCabe were introduced and welcomed to the meeting. It was noted that they were both attending as observers with a view to being appointed as Co-opted Governors. Both individuals spoke to Governors about why they wished to join the Governing Body.</p> | |

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| <p>Resolved 8 <i>That Mrs P Pollard and Mrs M McCabe be appointed as Co-opted Governors for a four-year term of office ending on 25 November 2022.</i></p> | |
| <p>5. MINUTES OF THE MEETING HELD ON 8 OCTOBER 2018</p> | |
| <p>Resolved 9 <i>That the minutes of the meeting held on 8 October 2018, being correct, be signed; and</i> <i>That a copy of the signed set of minutes for publication be made available at the school for anyone wishing to inspect them.</i></p> | |
| <p>6. MATTERS ARISING FROM THE MINUTES</p> | |
| <p>Feedback from Governor Monitoring and Evaluation Visits It was noted that Mr Manifold was due to come into school to join an attendance meeting.</p> <p>Governors were advised that the bike racks had been moved to the front of school and it had been reiterated to children that they should not cycle on the school premises.</p> <p>It was highlighted that a number of cars waited outside school at pick-up time with their engines running causing excess pollution. The Headteacher agreed to raise this with the Road Safety Team.</p> <p>Leadership Report The Headteacher advised that she had been unable to obtain the information about lost learning through non-attendance but that she would continue to chase this.</p> <p>It was noted that an Eco Council meeting was still to be arranged.</p> <p>Leadership Report It was noted that the Headteacher Performance Management had taken place but pay progression was still to be finalised.</p> | |
| <u>LEADERSHIP, ACCOUNTABILITY AND EVALUATION ITEMS</u> | |
| <p>7. REPORTS OF COMMITTEES</p> | |
| <p>Standards Committee The Standards Committee had met directly before this meeting. The Committee had received two reports on the impact of the Pupil Premium and Sports Premium in the previous academic year.</p> <p>Resources Committee The Resources Committee had met on 19 November 2018. The Committee had looked at current staffing and pay progression for all teaching staff; GDPR work and requests to the Data Protection Officer (DPO) including the anticipated costs for this work; budget monitoring; and Service Level Agreements including a change to the agreement with Engie. A number of policies had been reviewed and agreed with regard to preparation for the School Financial Value Standard (SFVS).</p> | |

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| <p>8. FEEDBACK FROM GOVERNOR MONITORING AND EVALUATION VISITS</p> <p>Mrs Richardson reported back on her visit to Y3 to look at Disadvantaged Pupils and how this group is challenged. Her visit was a follow up to look at how pupils were being supported to improve their presentation skills. Mrs Richardson highlighted that the children were very articulate and had a good understanding of what was expected of them. She had also noted clear evidence of challenge and seen impact in work books. Active Maths had also been observed.</p> <p>Mrs Richardson had also completed a learning walk and attended the SEN Forum.</p> <p>Mr Davidson had visited school to look at the Rainbow Room and observe Literacy exercises with Mrs Box. Mr Davidson commented that a wide range of skills had been evident.</p> | |
| <p>9. LEADERSHIP REPORT</p> <p>The Headteacher presented a written report on matters of interest relating to the school. The report included items on: Significant Achievements during the Half Term; Headline Data (Numbers on Roll, Attendance, Pupil Management, Data, Budget and Finance); Staffing; School Development Plan Priorities; Pupil Premium Pupils; Complaints (none); Pupils/Families in Need; LLE Work.</p> <p>Matters Arising from the Leadership Report</p> <p>Q: Are there any Greater Depth children expected in Y6? A: We are targeting these children now. We always aim to add value to all children regardless of their starting points.</p> <p>Q: Have you held a Headteacher Surgery yet? A: The arrangements are in place but nobody has visited this yet.</p> <p>The data from the parental survey responses was circulated. Governors noted that the feedback had been more positive than that on Parent View and a good response had been received. Governors suggested that an area be added to the survey for 'what could we do better?' or 'you said, we did'.</p> <p>Q: Will this data be shared with parents? A: Yes and they will be made aware that Governors are monitoring this.</p> <p>Q: Does the school still have a Facebook page? A: This has been closed temporarily due to GDPR issues but we are looking to re-launch this.</p> <p>Governors suggested that the school try a Twitter account. The Class Dojo scheme was also highlighted. It was noted that Tapestry was very effective for the EYFS. It was suggested that a working group might be set up to look at social media and engagement with parents.</p> <p>Q: Are attendance figures any different to the same point last year?</p> | |

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| <p>A: They are slightly worse but we are fining now. The Education Welfare Officer (EWO) thinks we have made a positive start to the year but attendance is a problem across the Local Authority area.</p> <p>Q: Do we survey pupils? A: Yes, as part of the full stakeholder engagement programme in school.</p> <p>The Chair highlighted that the learning from the recent external governor panel would be used to inform the Governor Development Plan.</p> | |
| <p>10. ARRANGEMENTS FOR HEADTEACHER PERFORMANCE MANAGEMENT This had been covered earlier in the meeting.</p> | |
| <u>COMMUNICATION ITEMS</u> | |
| <p>11. ADMISSION ARRANGEMENTS: SEPTEMBER 2020 – AUGUST 2021</p> <p>The report invited Governors’ comments on the LA’s proposed Admissions Policy for September 2020 to August 2021 and the proposed Admission Number for the school for the same period. It also updated Governing Bodies on the Co-ordinated Admission Arrangements, affecting all schools in the district, which are a requirement of the Education Act 2002, the Education and Skills Act 2008 and the Admissions Code of Practice.</p> <p>The following documents were appended to the report:</p> <ul style="list-style-type: none"> • A copy of the LA’s Admissions Policy 2020-2021; and • The proposed Admission Number for the school for 2020-2021. <p>Governors considered the report.</p> <p>Resolved 10 <i>That Governors note the content of the report; and That the LA’s Admissions Policy for 2020-2021 be noted.</i></p> <p>Resolved 11 <i>That Governors agree to the LA’s proposal that the Admission Number for the academic year 2020-2021 be 30.</i></p> | |
| <u>GENERAL ITEMS</u> | |
| <p>12. REVIEW OF POLICIES</p> <p>Governors had reviewed the Child Protection Policy since the last meeting.</p> <p>Resolved 12 <i>That the Child Protection Policy be agreed.</i></p> <p>The Headteacher agreed to email the Social Media Policy to Governors ahead of the next meeting.</p> | |

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| <p>13. ACADEMY STATUS There was no update on this agenda item.</p> | |
| <p>14. CORRESPONDENCE / CHAIR'S ACTIONS Correspondence There was no correspondence to report. Chair's Actions The Chair had taken no further action since the last meeting.</p> | |
| <p>15. GOVERNOR TRAINING AND DEVELOPMENT Mrs Richards was due to attend the FFT Aspire training. The bespoke training on Parental Engagement was to be rearranged. Mrs Pollard and Mrs Mccabe would be considering the dates for New Governor training.</p> | |
| <p>16. HEALTH AND SAFETY/SAFEGUARDING This information had been shared via the Headteacher's Report. A Health & Safety Walk would be undertaken before Christmas.</p> | |
| <p>18. DATE AND TIME OF NEXT MEETING Governors confirmed that their next meeting would be held on Monday, 4 February 2019 at 6.30 pm.</p> | |
| <p>MEETING CLOSE TIME: 8.00 pm.</p> | |

CHAIR