

GOVERNING BODY OF RYHILL J & I SCHOOL

STANDARDS COMMITTEE MEETING MINUTES

DATE:

Monday, 3 February 2020

TIME:

5.30 pm

LOCATION:

School

PRESENT

Chair:	Mrs S Richards	
Headteacher:	Mrs E Jones	
Members:	Mrs P Pollard	Mrs K Butterworth
	Mrs P Tolley	Ms C Gill
	Mrs S Earl	Mrs A Buckler
Associate:	Mrs L Heaton	
Clerk:	Mrs E Wood	
Apologies:	Mrs A Kenyon (Maternity Leave)	

ITEM

ACTION

PROCEDURAL ITEMS

1.	APOLOGIES FOR ABSENCE Consent to Absences Resolved 11 <i>That consent be given to the absence of Mrs A Kenyon.</i>	
2.	DECLARATIONS OF INTEREST There were no declarations of interest with regard to the agenda for the meeting.	
3.	MINUTES OF THE MEETING HELD ON 25 NOVEMBER 2019 Resolved 12 <i>That the minutes of the meeting held on 25 November 2019, be signed; and That a copy of the signed set of minutes for publication be made available at the school for anyone wishing to inspect them.</i>	SGS
4.	MATTERS ARISING FROM THE MINUTES There were no matters arising from the minutes.	

LEADERSHIP, ACCOUNTABILITY AND EVALUATION ITEMS

5.	CURRICULUM AND LEADERSHIP OF TEACHING AND LEARNING Skills builder portfolios Governors were informed of the challenge day that had been held at the start of the current half term, which was on the theme of CSI. The person running the day had commented that all eight skills were ingrained in the practice that was	
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<p>evidenced across the school, clear in the pupils' actions throughout the day.</p> <p>Each class had their own 'skills builder portfolio', which was displayed outside each classroom for pupils, staff and visitors to read. The portfolios evidenced a wide variety of curriculum subjects, including maths, science, DT, English, PSHCE, and British Values.</p> <p>Q: Who puts together the portfolios and how much of an imposition is it to do? A: Class teachers put them together but it is a real team effort to complete them with the other class staff, for example the TAs place the evidence in the portfolios once the teacher has printed it out.</p> <p>The celebration events at the end of each half term provided a culmination of that half term's skills' development.</p> <p>Q: Is there enough in each skill area with regards to differentiation, particularly in the EYFS? A: Some of the resources are too challenging in the EYFS and so we adapt them to suit our pupils. There are specific resources for EYFS as well, which we use. As each cohort is different, we may or may not use different parts each year.</p> <p>Q: Next year, will you take part in the same challenge days? A: No, we have a variety to choose from and so will run different challenge days each year.</p> <p>Governors looked through the portfolios to see the evidence of the skills covered and value added.</p> <p>Subject leader files All subject leaders' files had been brought to the meeting, in order to provide Governors with an overview of their contents. Sections within the files included: intent, national curriculum coverage, long term plans, progression of skills/knowledge/vocabulary, subject enrichment opportunities, assessment data, CPD, resources, teaching resources, knowledge organisers – which would be shared with parents and go on the school website to support topics.</p> <p>A recent staff meeting had involved subject leaders working with all staff on their subject to ensure that they had covered all age-related areas of expectations.</p> <p>It was noted that the files were working documents and constantly updated and evolved over time so that they remained fit for purpose.</p> <p>Governors discussed the files and noted that they were very thorough and showed consistency across all subjects in the information presented. The progression sections for each subject were noted to be different due to how skills and knowledge were developed and built upon.</p>	

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<p>Governors were informed that the school had started to use Seesaw, an app that could be used to collate evidence for all subjects in each pupil's progression.</p> <p>Reading Governors were informed of the upcoming audit from the English Hub at Jerry Clay Lane School, to be held on 7 February 2020; this was aimed at providing support for early reading. The school improvement adviser would carry out a day visit in March 2020, to which Governors were invited to attend.</p> <p>Computing Q: With regard to staff confidence in teaching computing, what has improved? A: Staff had training to use the new smartboards when they were installed. Most teachers are now using the IT equipment to its full capacity. We will continue with staff training through MINT and Elementary. We also have a teacher and a TA in school who staff use as an internal resource, as they are experts in the area of IT.</p>	
<u>GENERAL ITEMS</u>	
6. DATES OF FUTURE MEETINGS	
<p>Resolved 13 <i>That future meetings of the committee be held in the school, at 5.30 pm, on the following dates:</i> <i>23 March 2020</i> <i>11 May 2020</i> <i>13 July 2020</i></p>	All
MEETING CLOSE TIME: 6.20 pm	

CHAIR