

## GOVERNING BODY OF RYHILL J & I SCHOOL

### STANDARDS COMMITTEE MEETING MINUTES

**DATE:**

Monday, 14 October 2019

**TIME:**

5.30 pm

**LOCATION:**

School

**PRESENT**

<b>Chair:</b>	Mrs P Pollard	
<b>Headteacher:</b>	Mrs E Jones	
<b>Members:</b>	Mrs A Buckler	Mrs K Butterworth
	Mrs J Goddard	Mrs P Tolley
	Mrs S Earl	Ms C Gill
<b>Associate:</b>	Mrs L Heaton	
<b>Clerk:</b>	Mrs E Wood	
<b>Apologies:</b>	Mrs S Richards	Mrs A Kenyon

**ITEM**

**ACTION**

**PROCEDURAL ITEMS**

<b>1.</b>	<b>APOLOGIES FOR ABSENCE</b> Consent to Absences Resolved 1 <i>That consent be given to the absences of Mrs S Richards and Mrs A Kenyon.</i>	
<b>2.</b>	<b>DECLARATIONS OF INTEREST</b> There were no declarations of interest with regards to the agenda for the meeting.	
<b>3.</b>	<b>MINUTES OF THE MEETING HELD ON 15 JULY 2019</b> Resolved 2 <i>That the minutes of the meeting held on 15 July 2019, be signed subject to the following amendment: Under "Review of data – Headline data", "...some questions had been missed by children who had been expected to achieve full marks and this had impacted results." be amended to read "...some questions had been missed by children who had been expected to achieve full marks on specific questions, not the whole test, and this had impacted results."; and That a copy of the signed set of minutes for publication be made available at the school for anyone wishing to inspect them.</i>	SGS
<b>4.</b>	<b>MATTERS ARISING FROM THE MINUTES</b> There were no matters arising from the minutes.	

**SCHOOL IMPROVEMENT ITEMS**

ITEM	ACTION
<p><b>5. IN DEPTH REVIEW AND EVALUATION OF PUPIL ACHIEVEMENT</b></p> <p>The Headteacher presented the headline data for the KS1 and KS2 end points as well as the Age Related Expectations (ARE) percentages for each year group. Governors were informed that an assessment point was taking place the following week, with the results being ready for the start of the next half term.</p> <p>A new style of pupil progress meeting had been put into place which would identify any pupils who were not reaching ARE or above in all core subjects. The new meetings were to take place in Key Stage groups so that the Key Stage leader in each phase could take a greater leadership role in the process. Attendance data would also be used within the meetings, as well as FFT data and in-school knowledge of all children.</p> <p>Governors discussed the benefits of the new style pupil progress meetings in developing leadership skills of Key Stage leaders as well as shared accountability of all staff for all pupils.</p> <p><b>Resolved 3</b> <i>That the key group analysis be brought to the next meeting of the committee and presented to Governors.</i></p>	<p>HT</p>
<p><b>6. PHONICS UPDATE</b></p> <p>The Headteacher presented the breakdown of phonics data for the previous year's outcomes. Governors noted that the results were not as high as had been hoped for; with school staff explaining the areas that had been identified for improvement and the actions that had been put into place.</p> <p>Ms Gill gave an example of a phonics lesson and how pupils learned through the style of teaching.</p> <p>Phonics assessments were to take place the following week, after which phonics teaching groups would be updated and pupils moved between groups if needed. The adults teaching the phonics lessons would also be rotated for pupils to benefit from a wider range of teaching and support.</p> <p>Governors were informed that a great deal of staff training had taken place to increase staff confidence in teaching phonics. The school was also working with parents to increase their knowledge in supporting their children generally or to make specific improvements.</p>	
<p><b>7. SCHOOL DEVELOPMENT PLAN</b></p> <p>The School Improvement Plan (SIP) had been circulated to the committee prior to the meeting. Governors had also been presented with an updated Reading Plan, with four overarching areas of action.</p> <p>The Headteacher gave verbal detail of the priorities within the SIP, with some narrative as to the actions taken so far that term.</p>	

ITEM	ACTION
<p>Attendance – Governors discussed the challenges encountered during the year to date with regard to attendance and lateness; along with the plans in place to address the challenges.</p> <p>Governors were informed that the SIP had been shared with the School Improvement Partner.</p>	
<p><b>8. IMPACT OF PUPIL PREMIUM: REPORT ON PREVIOUS YEAR</b></p>	
<p>The Pupil Premium (PP) impact report was provided to the committee, with the data showing that some gaps had narrowed but some had widened and that there was no clear picture of having addressed gaps between PP and non-PP pupils.</p> <p>Governors were informed of some of the interventions and provisions across the school that had been funded by the PP grant.</p> <p>The school had also carried out a push to ensure more eligible families applied for PP funding; it was expected that there would be an increase as a result of this work.</p> <p>The ‘Intended funding’ document was shared with the meeting, which explained the projects and objectives linked to PP pupils alongside the intended impact of each one.</p>	
<p><b>9. IMPACT OF SPORTS PREMIUM: REPORT ON PREVIOUS YEAR</b></p>	
<p>The Sports Premium (SP) impact report was provided to the committee, which provided the impact of SP funding for the previous year as well as the PE subject leader report for the same time period.</p> <p>The school had attained the Gold Sports Mark Award.</p> <p>The Headteacher provided a verbal outline of the previous year’s actions and impact.</p>	
<p><b>10. QUALITY OF TEACHING INCLUDING SUPPORT, RETENTION AND CPD, LEARNING AND ASSESSMENT</b></p>	
<p>Governors were informed that the quality of teaching was good throughout the school, if not better in some areas.</p> <p>Staff had carried out book scrutiny of literacy and topic books the previous week.</p>	
<p><b>11. SCHOOL CURRICULUM</b></p>	
<p>The school had begun the ‘skills builder’ system as well as delivering the new curriculum. All activities were linked to the class dojo.</p> <p>After the upcoming half term break, the skills builder projects were to commence.</p> <p>The school was working on staff knowledge of each subject area and what to expect that pupils could achieve at each age group for each subject. Some work was being carried out as to what each standard looked like for each skill in all</p>	

ITEM	ACTION
<p>subjects, so that staff could assess consistently. Links with other schools, were to be made in moderating those judgements.</p> <p><b>Resolved 4</b> <i>That the agenda of the next meeting of the committee provide an opportunity for Governors to look at the displays around the school linked to the skills builder system and projects.</i></p>	<p>Chair / SGS</p>
<p><b>12. CLASS DOJO SYSTEM</b></p>	
<p>Governors were informed that the class dojo system was working well, with positive feedback received from parents as well as staff. It was felt that it was a good communication tool. There was an expectation that teachers regularly updated their class dojo, in order to ensure parity across all classes with regard to frequency of updates.</p>	
<p><b><u>GENERAL ITEMS</u></b></p>	
<p><b>13. ANY OTHER BUSINESS</b></p>	
<p>There were no other items of business.</p>	
<p><b>14. DATE AND TIME OF NEXT MEETING</b></p>	
<p><b>Resolved 5</b> <i>That future meetings of the committee be held in the school, at 5.30 pm, on the following dates:</i></p> <ul style="list-style-type: none"> <li>• <i>25 November 2019</i></li> <li>• <i>3 February 2020</i></li> <li>• <i>23 March 2020</i></li> <li>• <i>11 May 2020</i></li> <li>• <i>13 July 2020</i></li> </ul>	<p>All</p>
<p><b>MEETING CLOSE TIME: 6.20 pm</b></p>	

CHAIR