

GOVERNING BODY OF RYHILL J & I SCHOOL

STANDARDS COMMITTEE MEETING MINUTES

DATE:

Monday, 25 November 2019

TIME:

5.30 pm

LOCATION:

School

PRESENT

Chair:	Mrs S Richards	
Headteacher:	Mrs E Jones	
Members:	Mrs P Pollard	Mrs K Butterworth
	Mrs J Goddard	Ms C Gill
	Mrs S Earl	
Associate:	Mrs L Heaton	
Clerk:	Mrs E Wood	
Apologies:	Mrs A Buckler	Mrs A Kenyon
	Mrs P Tolley	

ITEM	ACTION
<u>PROCEDURAL ITEMS</u>	
1. APOLOGIES FOR ABSENCE Consent to Absences Resolved 7 <i>That consent be given to the absences of Mrs A Buckler, Mrs A Kenyon and Mrs P Tolley.</i>	
2. DECLARATIONS OF INTEREST There were no declarations of interest with regard to the agenda for the meeting.	
3. MINUTES OF THE MEETING HELD ON 14 OCTOBER 2019 Resolved 8 <i>That the minutes of the meeting held on 14 October 2019, be signed; and That a copy of the signed set of minutes for publication be made available at the school for anyone wishing to inspect them.</i>	SGS
4. MATTERS ARISING FROM THE MINUTES There were no matters arising from the minutes.	

ITEM	ACTION
<u>LEADERSHIP, ACCOUNTABILITY AND EVALUATION ITEMS</u>	
<p>5. IN DEPTH REVIEW AND EVALUATION OF PUPIL ACHIEVEMENT</p> <p>The Headteacher presented the ‘whole school attainment overview’ which provided the percentage of pupils at age-related expectations (ARE) and above, both from the previous academic year and for the current year with the most recent data drop at Autumn 2019.</p> <p>The committee was informed that the Key Stage 2 pupil progress meeting had been held that day. The first set of pupil progress meetings were taking place in the new format, which had been explained at the previous meeting of the committee, and staff were working well together in taking a more whole-school approach to ensuring that pupils made progress in every year.</p> <p>There were no immediate concerns with the data from Autumn 2019; however, the Headteacher explained that she would have liked higher percentages in some areas.</p> <p>The ‘O Track’ data was also provided to the meeting, giving detail of key groups’ attainment and their comparisons where available. Governors held a particular discussion around pupils born at different times of the year and the impact that it had on their outcomes noting that all staff provided the Headteacher with a context sheet at the start of each academic year for their class which included information such as term of birth, gender, SEND etc.</p>	
<p>6. SCHOOL CURRICULUM</p> <p>The Headteacher had brought each classes ‘Skills Builder Portfolio’ for Governors’ information. Governors were informed that the school had divided the year into six half terms with regards to planning the curriculum, rather than the previous three terms’ arrangement. For each term, the first half term comprised of topic work linked to the National Curriculum and then the second half term comprised of the Skills Builder work, which also had an overarching theme or topic.</p> <p>The committee looked at the actual portfolios of each year group which gave examples of how each skill was evidenced and built upon. Time was to be given at the upcoming staff meeting for all teachers to ensure that their class portfolios were up to date.</p> <p>The committee was informed that staff were embracing the Skills Builder programme as well as pupils receiving it positively. Resources were also part of the package available to the school. Pupils in years 4, 5 and 6 were to attend a workplace enterprise visit as part of the programme for a full day each year, which supported improving their understanding of work places. There were also three challenge days held in school throughout the year which supported the opportunity for pupils to practice the 8 key skills.</p>	

ITEM	ACTION
<p>Q: What will be the impact of cutting the teaching of the National Curriculum essentially in half, time-wise?</p> <p>A: We were slightly guilty before of stretching some topics out and had covered some objectives a number of times. Nothing is being cut out in terms of National Curriculum objectives and we are ensuring that they are all covered. There is also the flexibility with regard to being able to continue the National Curriculum topic work into the following half term if it was felt to be needed.</p> <p>The Headteacher showed Governors an example of the curriculum map for the school and then an objectives grid for a specific year group. Governors were then shown an example of a curriculum progression document for one subject. Staff were working on all subject expectations and milestones for each year group, following which the school would then have, in essence, a moderation file to support all staff judgements and assessments. It was thought that this would then give ownership and confidence to subject leaders to be able to talk about what standards were like in their subject.</p> <p>Governors held a discussion around the National Curriculum expectations for each year group and how the school was developing this to improve teacher confidence. 'Knowledge organisers' were being compiled for pupils for each topic which would include key vocabulary, knowledge to be gained, key images and other relevant information. The organisers were to then be placed on the staff shared drive and then could be utilised and updated as required.</p>	
<p>7. DISPLAYS AROUND SCHOOL</p> <p>Governors took a walk around the school, looking at each classroom to observe the consistency across school with regards to the displaying of the 8 key skills, the 'Our skills' boards, and the information displayed outside the classroom walls – also displaying the key skills.</p> <p>It was noted that all work throughout the school ensured that pupils had frequent opportunities to use all the key skills as well as focusing on a specific skill within each half term.</p>	
<u>GENERAL ITEMS</u>	
<p>8. ANY OTHER BUSINESS</p> <p>There were no other items of business.</p>	
<p>9. DATE AND TIME OF NEXT MEETING</p> <p>Resolved 9 <i>That future meetings of the committee be held in the school, at 5.30 pm, on the following dates:</i></p> <ul style="list-style-type: none"> • <i>3 February 2020</i> • <i>23 March 2020</i> • <i>11 May 2020</i> • <i>13 July 2020</i> 	All

ITEM	ACTION
10. IDENTIFICATION OF ANY CONFIDENTIAL ITEMS NOT FOR PUBLICATION	
Resolved 10 <i>That there are no confidential items to remove from the minutes.</i>	
MEETING CLOSE TIME:6.30 pm	

CHAIR