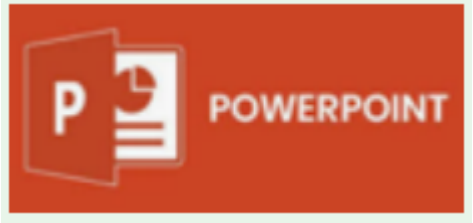


Year 3 – PowerPoint

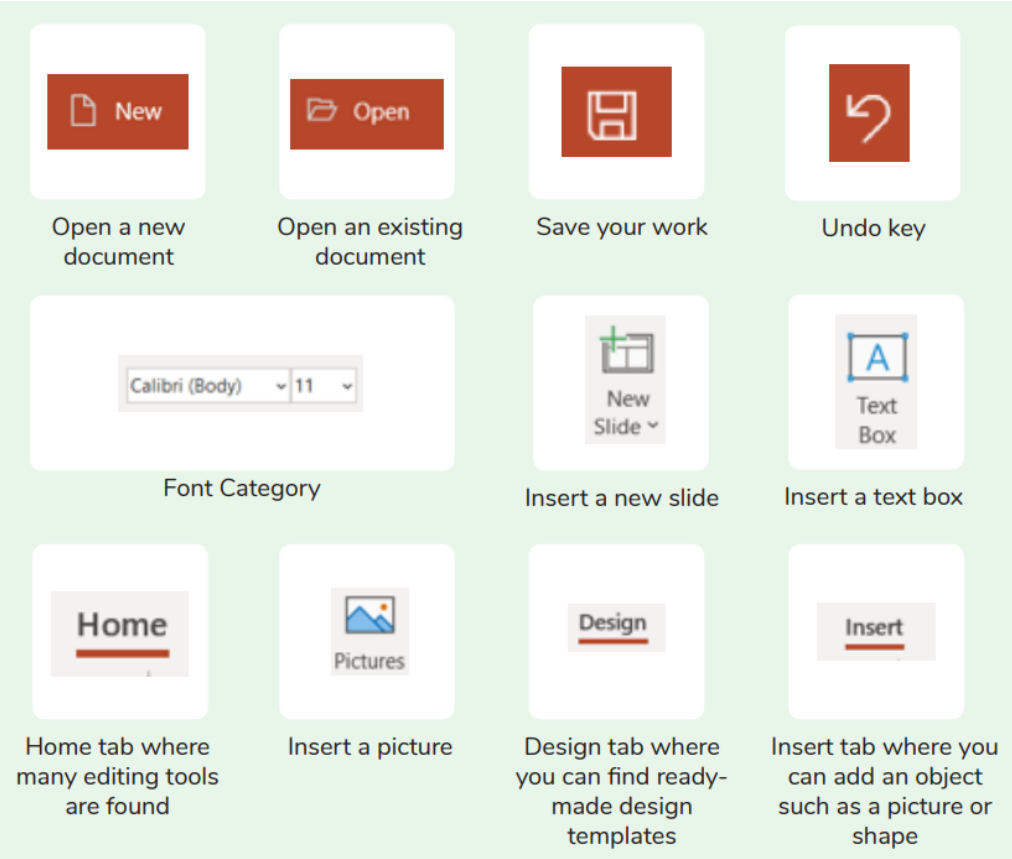
Knowledge Organiser



Key Learning
<ul style="list-style-type: none"> To understand the uses of PowerPoint. To create a page in a presentation. To add media to a presentation. To add animations to a presentation. To add timings to a presentation. To use the skills learnt to design and create an engaging presentation.

Key Resources


Key Vocabulary	Definition
Animation	Visual effects used on objects such as text boxes or pictures. They allow these objects to be brought on and off the slide in a certain way.
Audio	Any type of sound, such as music or voiceover.
Slide	A single page within a presentation.
Transition	The interesting effect used when one slide moves onto the next.

Images


Questions	
What is a presentation program used for?	<ul style="list-style-type: none"> A presentation program is used to present information to an audience in an engaging way, such as including text, pictures and videos. PowerPoint is an example of a presentation program.
How do you add a transition to a presentation?	<ul style="list-style-type: none"> Click on 'Transitions' at the top of the screen and select the transition you wish to use. You can preview the transition by pressing 'preview' on the left-hand side.
What features can you use to make a presentation more engaging?	<ul style="list-style-type: none"> You can give your presentation an engaging look and feel by using different fonts, colour schemes and using an interesting layout. Adding pictures, sound, and videos would also make a presentation more interesting to an audience. Using animations and interesting transitions between slides would also be engaging.